



OWL'S NEST

LCJ MANAGEMENT, LLC - OWL'S NEST RESORT

JOB DESCRIPTION

TITLE: Assistant Horticulturist (Laborer) **REPORTS TO:** Horticulturalist and Director of Agronomy

DEPARTMENT: Course Maintenance **FLSA STATUS:** Seasonal Non-Exempt (Hourly)

JOB SUMMARY

The Horticultural Assistant will undertake a range of tasks involving the cultivation, growing, and maintenance of ornamental plantings throughout the Resort and its properties.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Prepare new garden sites, plots and soils using hand tools or machines.
- Load, unload and move gardening supplies and equipment.
- Assist with planting and transplanting seeds, bulbs, flowers and shrubs.
- Tending plants by hand watering and weeding.
- Trim and prune hedges and shrubbery.
- Maintain plants and gardens by watering, weeding and fertilizing.
- Weeding, and trimming grasses.
- Tending plants by hand watering and weeding.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of the characteristics, growth habits and proper cultivation of a wide selection of flowering bulbs, annuals, biennials and perennial plant materials, including both herbaceous and woody plants.
- Adept at using string trimmers on grasses and edging.
- Ability to work quickly and unsupervised.
- Organization and attention to detail, positive attitude.
- Experience in the resort/hospitality industry helpful.

LICENSURE/CERTIFICATIONS REQUIREMENTS

- Valid Driver's License
- Participation in ongoing training and education.

PHYSICAL REQUIREMENTS / WORKING CONDITIONS

- Willing and able to work early morning shifts.
- Must be able to lift and stack objects up to 75 pounds occasionally and frequently exert 10 to 30 pounds of force to lift, carry, push, and pull or otherwise move objects.
- Work involves frequent periods of standing and walking, which may include climbing ladders and staircases.
- Work involves stooping, kneeling, crouching, twisting/turning and reaching, bending at the waist for prolonged period of time.
- Indoor/outdoor work environment with exposure to weather extremes.

I understand that the job description is not a comprehensive list of my job duties, and it is up to me, along with the Horticulturist's guidance, to determine the best and most efficient way to accomplish my job duties and responsibilities. I also understand that should my job duties change significantly, which may occur based on the business needs of Owl's Nest Resort; it is my responsibility to notify the Horticulturalist or Director of Agronomy so that my job description is updated accordingly. I acknowledge that the job description will be used as the basis for my performance review.

Signature

Printed Name

Date