



OWL'S NEST

LCJ MANAGEMENT, LLC d/b/a OWL'S NEST RESORT JOB DESCRIPTION

TITLE: Beverage Cart Attendant

REPORTS TO: Restaurant Manager

DEPARTMENT: Food & Beverage (FOH)

FLSA STATUS: Non-Exempt (Hourly)

JOB SUMMARY

The Beverage Cart Attendant will be an outgoing, friendly, enthusiastic, service-oriented person responsible for attending to the needs of golfers on the course and guests at the pool or anywhere onsite and must be able to work independently.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Stock and restock golf cart essentials, beverages, and snacks.
- Approach golfers and guests checking in periodically to ensure a positive experience on the course.
- Check guest identification to confirm they are of legal drinking age (21).
- Know the course and become familiar with guests' needs and expectations.
- Keep inventory and report sales at the end of each business day; must be responsible with money.
- Answer guest inquiries about the Resort and its facilities.
- Must be a polite, courteous, and trustworthy individual.
- May perform duties from other positions as needed or assigned to maintain proper operations of the resort property.

KNOWLEDGE, SKILLS AND ABILITIES

- High school diploma, GED or equivalent preferred.
- Working knowledge alcoholic and non-alcoholic beverages.
- Previous Beverage Cart experience preferred.
- Experience in the resort/hospitality industry helpful.
- Must know how to operate a golf cart.
- Able to work unsupervised.
- Organization and attention to detail, positive attitude, commitment to exceptional customer services, and ability to work as part of a team.

LICENSURE / CERTIFICATIONS REQUIREMENTS

- Valid Driver's License.
- TIPS Certification (or within 30 days of hire).
- Must be at least 18 years of age.
- Participation in ongoing training and education.

PHYSICAL REQUIREMENTS / WORKING CONDITIONS:

- Flexible schedule which may include days, evenings, weekends, and holidays.
- Must be able to lift and stack objects up to 50 pounds occasionally and frequently exert 10 to 20 pounds of force to lift, carry, push, and pull or otherwise move objects.
- Work may involve frequent periods of standing, sitting, and walking.
- Work involves stooping, kneeling, crouching, twisting/turning and reaching, bending at the waist.
- Outdoor work environment with exposure to weather extremes.

I understand that the job description is not a comprehensive list of my job duties, and it is up to me, along with the Restaurant Manager's guidance, to determine the best and most efficient way to accomplish my job duties and responsibilities. I also understand that should my job duties change significantly, which may occur based on the business needs of Owl's Nest Resort; it is my responsibility to notify the Restaurant Manager so that my job description is updated accordingly. I acknowledge that the job description will be used as the basis for my performance review.

Signature

Printed Name

Date